

State of Louisiana - 40th Judicial District Court
Parish of St. John the Baptist

JUROR'S REQUEST FOR DISQUALIFICATION, EXEMPTION OR EXCUSE

(Complete this form **only** if you do not qualify for jury service or are seeking an exemption or an excuse.)

Name _____

Juror No. _____ Jury Trial Date _____

Address _____ City _____

*Daytime Telephone No. _____

QUALIFICATIONS

You must meet **all five** of these qualifications:

	Yes	No
1. Citizen of US and resident of St. John Parish for one full year prior to date of jury service AND	_____	_____
2. Eighteen (18) years old or older AND	_____	_____
3. Able to read, write and speak the English language and possessed of sufficient knowledge of the language AND	_____	_____
4. Not interdicted or incapable of service because of mental or physical infirmity AND	_____	_____
5. Not be under indictment, incarcerated under an order of imprisonment, or on probation or parole for a felony offense within the five-year period immediately preceding the person's jury service.	_____	_____

Provide documentation for each qualification you fail to meet.

EXEMPTIONS

If you wish to claim an exemption you must check one of the following, **if you meet the criteria:**

1. Seventy (70) years old or older. Date of Birth _____/_____/_____ Yes
2. Prior service as a grand or petit or trial juror within the immediate past two years prior to this subpoena's date of service. Yes

(Provide proof) or if in St. John Parish, date of service and type of trial)

EXCUSES

If you wish to be excused from jury service or deferred to another date for reasons of ***undue hardship or extreme inconvenience***, explain your excuse and **provide supporting documentation**. Medical excuses must be accompanied by a doctor's office specifically referencing inability to serve. *Note: If you would like to be excused because you are no longer residing in the State or Parish, YOU MUST submit supporting documentation (i.e., utility bill with your new address, Driver's License with new address, etc.)*

Important! Sign and return this completed form **within 5 days**.

Remember to enclose **supporting documentation**.

Only legibly written or typed requests for excuses will be considered, and **no excuses will be granted by telephone**.

*Be sure to provide a **phone number** so you can be notified if you are excused.

Do not call the judge's office unless you have not received a response 48 hours before the date you are to report.

I hereby acknowledge receipt of the accompanying subpoena, and I have completed the form truthfully and accurately.

Signature _____ Date _____