**Board of Election Supervisors**

 **Parish of St. John the Baptist**

 **State of Louisiana**

 **Government Complex**

 **1811 West Airline Hwy.**

 **Laplace, Louisiana 70068**

**MEMORANDUM**

**TO: SJBP Board of Election Supervisors**

**FROM: Russell Jack, Jr. Registrar of Voters**

**DATE: January 10, 2025**

**SUBJECT: Board Meetings for March 29, 2025 Election**

**Listed below is the schedule of meetings of the St. John the Baptist Parish Board of Election of Supervisors to be held in connection with the March 29, 2025 election.**

**Friday, February 28, 2025-10:00 am: Drawing of Commissioners & Alternate Commissioners**

**St. John Registrar of Voters Office-1811 West Airline Hwy. Laplace, Louisiana**

**Monday, March 10, 2025-11:00 am: Test and Seal for Early Voting Machines**

**St. John Registrar of Voters Office-1811 West Airline Hwy. Laplace, Louisiana**

**Thursday, March 27, 2025-8:00 am: Test and Seal Voting Machines for March 29, 2025 Election**

 **Voting Machine Warehouse West 10th St. Reserve, Louisiana 70084.**

**Saturday, March 29, 2025-Election Day Tabulation of Early/Absentee Ballots Polls Open at 7:00 am and close at 8:00pm.**

**TBD to 8:00 pm-Tabulation of Absentee and Early Voting ballots (1811 West Airline Hwy. Laplace). Please note that state law requires that everyone who attends this meeting is sequestered and may not leave or communicate with persons outside the room until the polls close. (Starting time subject to change if warranted by volume of returned ballots.)**

**Tuesday, April 2, 2025-8:00 am: Open Voting Machines – Election Results Verification Voting Machine Warehouse-West 10th St. Reserve, Louisiana 70084.**

**Wednesday, April 3, 2025-9:00 am: Signing of Official Election Returns St. John Registrar of Voters Office-1811 West Airline Hwy. Laplace, Louisiana.**

**Please mark these dates on your calendar. If you have any questions, please call Russell Jack at (985) 652-9797.**